



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
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MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

January 21, 2021 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting

GoToMeeting

Phone # 1-872-240-3212

Access Code: 713-834-253

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes

- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager

- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development

- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC

- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: January 15, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department January 2021 Work Session Report

Attachments:

Fire Department January 2021 Work Session Report (PDF)

1ST ASST. CHIEF WAYDE MANWARING
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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GREENPORT, NY 11944
Email: gfdfire@optonline.net
www.greenportfd.org

MEETING OF THE BOARD OF WARDENS

WEDNESDAY December 16, 2020

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain de Kerillis

Wardens Warren Jensen and Joesph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Joseph Barszczewski of Star Hose Co. #3

Warden Scott Hollid of Standard Hose Co. #4

Warden Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Warden Wayne Miller of Standard Hose Co. #4, Warden Edward Sieban of Star Hose Co. #3, Warden John Grilli of Phenix Hook & Ladder Co. #1 and Mary Bess Phillips VOG/GFD Liaison

THOSE WISHING TO ADDRESS THE BOARD –

1. Lt. Craig Johnson formally introduced Craig Jobes to the GFD. He is in the process of being removed from probation.

READING OF THE PREVIOUS MINUTES

Motion made by Peter Harris, seconded by Warren Jensen, to approve the minutes of the November 18, 2020 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Manwaring. Motion made by Scott Hollid seconded by Warren Jensen to accept the report. Motion Carried.

1. Peter Harris asked what kind of Chief car we are looking at. 2nd Asst. Chief de Kerillis said that they are looking at a 2021 Chevy Tahoe. P. Harris asked if anyone has thought about a pick up truck with a closed back this way you are not having the equipment and the odors enter the cab because it's in a confined area. W. Jensen said that there was a push for that a couple years ago because of the smoke by products. He said a lot of depts are putting a cap on the back of the truck. Chief Wayne Manwaring said that it is definitely worth looking into.
2. Norma Corwin said the Finance Report mentioned a laryngoscope and asked if we are buying another McGrath. Chief Manwaring confirmed that a second McGrath is being purchased.

COMPANY OFFICERS' MEETING MINUTES- None

TREASURER'S REPORT

The Treasurer's report for the period of November 19, 2020 through December 16, 2020 was read by Secretary/Treasurer James Kalin. Motion made by P. Harris, seconded by W. Jensen, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

1. Scott Hollid brought up the Firematic yearly service for the new pumper and said it wasn't paid yet. He just got a phone call about it. Chief Manwaring said that it had already went to the Village, it went through finance last month or so.

COMMUNICATIONS

1. Christmas Cards from vendors, ex-chiefs, members etc.

Motion by Peter Harris, seconded by Warren Jensen, to file and/or forward all communications. Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. William Robins from East Marion to Standard Hose Co. #4. Motion made by Scott Hollid, seconded by Peter Harris, to accept William Robins application for membership. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds- No Report.

Bylaws- No Report.

Finance- No Report.

Fire District- No Report.

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral - No Report.

Communications-

1. Chief Wayne Manwaring reported that he received a letter from Relay Communications about the radio console and said that Motorola no longer supports this console, and it is considered obsolete. They offered to remove the gateway, send it out, repair it and reinstall it for \$1,625. Another letter from Andrew basically saying the same thing that the gateway is no good and it needs to be repaired and his estimate is \$900. W. Jensen asked if the lower estimate was from the guy we weren't happy with who took forever resetting the password etc. Chief Manwaring said yes. He also mentioned that GFD has talked about replacing the whole system so maybe we should consider holding off and going that route, but we don't know if the Village will want to do that for next year. Bob Corwin said that the problem we have right now is the fireground portion of the radio isn't working, we don't use fireground that often, so it's not a huge deal. It is not going to help communications. This fix is only to get one more channel. He recommended not fixing it and seeing if the Village will pay for the new system come June and if they don't, then get it fixed. Warren Jensen said that we should start researching prices on the new system then.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, replacement batteries for handlight- they have been ordered.

Relief Hose Co. #2- N. Corwin reported that they are hoping that come Washington's Birthday we can do a small parade around the station grounds just to say we held it so that we don't lose the tradition, Budget items, forcible entry door (ordered) and they are looking to take their probationary member off of probation and make him a full fledge member.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Budget items, As per finance report, waiting to see if they got approved for leaf blower, would like to get probationary member off of probation, and request for an executive session.

Phenix Hook & Ladder Co. #1- Budget items, truck.

Rescue Squad- As per finance report.

Fire Police- Budget items.

Water Rescue-Budget items.

UNFINISHED BUSINESS – No Report.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Motion made by 1st Asst Chief James Kalin, seconded by Scott Hollid, to remove the 3 probationary members that recently passed FireFighter 1- Taylor Reed, Craig Jobses, and Robert Corwin, from probationary status. Motion Carried.
2. Chief Manwaring reported that they had a meeting with Chip from Fire Training Plus. He handed out information to the Wardens- Firefighter training plan, what the individual training record will look like, and the proposed training schedule for 2021 including Yaphank training that was already approved. He mentioned that Chip will do a quarterly report when the bill is submitted. W. Jensen mentioned it should be read into the record for the minutes. 1st Asst. Chief James Kalin will pass it out to all companies as well.
3. Chief Manwaring said the service agreement for the air machine out back is due again. It is \$860 for the basic. He got a letter from company stating that it needs an upgrade that's why the radio frequency chip can't always be read. The new system is using a code on the bottle that is scanned so there is no radio interference. GFD is one of 3 departments in Suffolk County that they service who are still using the old system. Chief Wayne Manwaring reported the upgrade is \$4,600.

He said that we can throw it in next year's budget and upgrade it then, it is currently working.

Motion made by A. Volinski III, seconded by S. Hollid, to pay the \$800 for the service agreement. Motion Carried.

4. A. Volinski III brought up the Washington's Day parade and said if we don't hold the parade the amount of years celebrated stops because the parade wasn't held. He said we should do the inspection, have a small parade, and member Ken Birmingham offered to cook chowder and hotdogs for the members- no hanging out, no family members, just grab your food and go. It is a good idea to do it just to keep the tradition going. Warren Jensen said that since it is going to be small and simple we don't need to decide tonight- we should take it back to the companies and see what everyone thinks. Chief James Kalin mentioned the date would be February 13th.

EXECUTIVE SESSION

Motion made by 1st Asst Chief James Kalin, seconded by Peter Harris, to adjourn to an executive session to discuss a personnel matter. Motion Carried.

Adjourned to executive session at 7:34PM.

Upon returning from executive session, a motion made by A. Volinski III, seconded by S. Hollid to resume regular meeting. Regular meeting resumed at 8:10 pm.

5. Chief Wayne Manwaring wished everyone a Merry Christmas and Happy New Year.
6. Warren Jensen asked if we had a critique of the RV fire. 1st Asst. Chief Kalin said that GFD did not have an Officer's meeting after the fire so there was no critique. Norma Corwin asked how member George Pope was doing or if he needs any help. 1ST Asst. Chief said that he has received monetary donations and the Chief's let him know to let them know if he needs help with anything.
7. A. Volinski III brought up the Stonybrook paramedic that is supposed to start in January and asked if we have anything in the conference room set up for him. 1st Asst Chief James Kalin said that the date was pushed

back to February 6th. A. Volinski III said that we need to get a television in there. Chief Kalin said that he asked what they needed: a fridge, microwave, couch or chair, and a TV. Peter Harris mentioned that the microwave in the kitchen needs to be replaced. More discussion ensued about cable, buying the chair, and cleaning the room.

8. Peter Harris asked about the old 8-3-4. Scott Hollid reported that all of the paperwork is finalized and Chris Winters is going to take the truck by this weekend.

READING OF THE MINUTES

Motion by W. Jensen, seconded by S. Hollid, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by W. Jensen, seconded by A. Volinski III, to adjourn. Motion carried. The meeting was adjourned at 8:19 pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

11/19/2020 thru 12/16/2020

GENERAL FUND	<u>beginning balance</u>	\$ 13,785.88
	<u>receipts</u>	
	donations	\$ + 300.00
	<u>expenditures</u>	
	Conf. Call fees	- \$19.75
	Amazon-office supplies	- \$30.48
	Em. Med. Products	- \$62.04
	Lynn Cards-Xmas cards	- \$173.75
	Gpt. IGA	- \$51.06
	Post Office-postage	- \$143.48
	Brickoven Pizza-water rescue	- \$57.74
	Optimum-Sta. @2	- \$1,433.98
		<u>\$12,113.60</u>

WOODS TRUST	<u>balance unchanged</u>	<u>\$25,000.00</u>
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MEMORIAL FUND	<u>beginning balance</u>	\$1,551.13
	<u>receipts</u>	
	in memory of Pat Satkoski	+ \$25.00
	<u>ending balance</u>	<u>\$1,576.13</u>

MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 19,195.83</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>\$2,230.92</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>
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submitted by James H. Kalin, Secretary-Treasurer

1ST ASST. CHIEF WAYDE MANWARING
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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Greenport Fire Department Monthly Report For the Month of December, 2020

Number of calls this month: 64

Number of Calls to Date for 2020: 847

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	23
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/rescue):	31
16-23 (mva, water rescue, misc.):	1
16-59 (routine transport):	1
23 (co detector, medi-vac):	4
24/13-35 (mutual aid; working structure fire):	1
24/16 (mutual aid; ambulance/rescue):	3
24/16-23 (mutual aid; mva):	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Incorporated Village:	32
East/West Protection District:	27
Other:	5

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z																							
1																																																
2	Greenport Fire Department period ending December 31, 2020																							##	maximum points in category	50 or more points																						
3	REVISED AS OF JAN. 10, 2021																							C19 category = COVID-19 pandemic points																								
4	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap																												
5	Aguilera, Hermogenes	57	23	25	10	1.7	0	0	10	10	25	1	0	45	116		X	X	X	X																												
6	Barszczewski, Joseph	33	13	25	12	2	0	0	20	12	3	0	8	45	113	X	X	X	X	X																												
7	Birmingham, Kenneth	3	1.2	0	0	0	0	0	8	3	3	0	0	45	59	X	X	X	X	X																												
8	Breese, Harry	59	24	25	1	0.2	0	0	10	7	3	1	3	45	94	X	X	X	X	X																												
9	Britt, Harley	76	30	25	36	6.1	0	0	9	8	25	3	0	45	115		X	X	X	X																												
10	Bumble III, Charles	6	2.4	0	2	0.3	0	0	5	7	0	0	0	45	57																																	
11	Bumble, Samantha	3	1.2	0	1	0.2	0	0	5	2	3	0	0	45	55	X	X	X	X	X																												
12	Butler, Michael	58	23	25	5	0.8	0	0	8	8	4	0	0	45	90	X	X	X	X	X																												
13	Capon, George	59	24	25	95	16	25	0	10	10	3	1	0	45	119	X	X	X	X	X																												
14	Carey, Patrick	25	10	25	22	3.7	0	0	8	7	3	0	0	45	88	X	X	X	X	X																												
15	Carrig, Melinda	0	0	0	0	0	0	0	0	1	0	0	0	45	46																																	
16	Charters, Gary	0	0	0	0	0	0	0	2	1	3	0	0	45	51				X	X																												
17	Clark III, Henry	0	0	0	0	0	0	0	5	2	1	0	0	45	53																																	
18	Clark, James	71	28	25	7	1.2	0	0	10	6	3	1	5	45	95		X	X	X	X																												
19	Clark, Jeffrey	96	38	25	3	0.5	0	0	12	13	3	1	0	45	99	X	X	X	X	X																												

points as of DECEMBER 31, 2020 prepared by James H. Kallin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap					
4	Corazzini, Jeffrey	(L)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1.25	45	46.25								
20	Corazzini, Warren		1	0.4	0	0	0	0	0	0	0	0	0	0	0	0	45	45									
21	Corwin, Everett		84	33	25	202	34	25	25	0	11	15	5	1	0	45	127	X	X	X	X						
22	Corwin, Norma	W,C	74	29	25	213	36	25	25	1	20	15	6	7	16	45	160	X	X	X	X						
23	Corwin, Raymond		6	2.4	0	7	1.2	0	0	0	1	0	3	0	0	45	49			X	X						
24	Corwin, Robert E.	L,D	73	29	25	233	39	25	25	1	20	12	11	7	8	45	154	X	X	X	X						
25	Corwin, Robert J.		37	15	25	82	14	25	25	0	4	2	25	4	0	15	100	X								X	
26	Corwin, Scott		22	8.8	0	5	0.8	0	0	0	5	5	3	0	0	45	58	X	X								
27	Costas, Tom		16	6.4	0	34	5.7	0	0	0	6	8	4	0	0	45	63			X	X						
28	Creedon, Daniel	S	174	69	25	441	74	25	25	0	14	9	10	2	5	45	135	X	X	X	X						
29	DeFrancesco, James	L	27	11	25	41	6.9	0	0	0	12	10	4	3	3.75	45	102.8	X	X	X	X					X	
30	De Kerillis, Alain	CH (T,L)	137	55	25	263	44	25	25	1	20	13	13	8	20.25	45	170.3	X	X	X	X					X	
31	Detrick, Gary		1	0.4	0	0	0	0	0	0	3	2	0	0	0	45	50										
32	Diaz, Juan		7	2.8	0	0	0	0	0	0	4	0	1	1	0	20	26										
33	Ellis, Scott		4	1.6	0	31	5.2	0	0	0	3	2	8	0	0	45	58			X	X						
34	Ferguson, Peter		46	18	25	6	1	0	0	0	3	5	25	2	0	45	105			X	X					X	
35	Ferrari, Dakota		4	1.6	0	2	0.3	0	0	0	3	9	25	0	0	45	82			X	X						
36	Ficurilli, Michael		88	35	25	5	0.8	0	0	0	9	6	3	1	0	45	89			X	X						

points as of DECEMBER 31, 2020 prepared by James H. Kalin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
38	Flora, Michael	L	1	0.4	0	2	0.3	0	0	0	1	1	2	0	5	45	54		X	X						
39	Golden, Danielle		0	0	0	0	0	0	0	0	0	0	0	0	0	45	45									
40	Grattan, Timothy		40	16	25	4	0.7	0	0	0	9	3	4	2	0	45	88	X	X	X	X					
41	Gray, Sally Anne	L	33	13	25	112	19	25	25	0	7	7	18	2	3.75	45	132.8	X	X	X	X					
42	Grilli, Jared		0	0	0	0	0	0	0	0	1	0	0	0	0	45	46									
43	Grilli, Jennifer		0	0	0	1	0.2	0	0	0	8	7	3	0	0	45	63	X	X	X	X					
44	Grilli, John	W	2	0.8	0	1	0.2	0	0	0	18	9	3	1	8	45	84	X	X	X	X					
45	Hamilton Jr., Robert	D	99	39	25	15	2.5	0	0	0	9	11	4	2	3	45	99	X	X	X	X					
46	Hanold, Christopher	C	33	13	25	39	6.6	0	0	0	13	10	8	2	8	45	111	X	X	X	X					
47	Hanold, Christopher, Jr.		0	0	0	0	0	0	0	0	7	2	0	1	0	45	55									
48	Harris, Cliff	C	24	9.6	25	2	0.3	0	0	0	8	7	3	0	8	45	96		X	X	X					
49	Harris, Peter	L,T,W	82	33	25	10	1.7	0	0	0	20	14	3	1	18	45	126	X	X	X	X					
50	Harvey, Russell		85	34	25	15	2.5	0	0	0	8	7	10	6	0	45	101	X	X	X	X					
51	Hays, Spencer		25	10	25	0	0	0	0	0	6	10	18	1	0	45	105	X	X	X	X					
52	Hollid, Scott	W, [C]	53	21	25	3	0.5	0	0	0	18	10	3	0	8	45	109		X	X	X					
53	Hubbard Jr, George		27	11	25	3	0.5	0	0	0	11	15	3	1	0	45	100	X	X	X	X					
54	Hughes, Colleen	S	24	9.6	25	72	12	25	25	0	8	6	9	0	5	45	123	X								
55	Huzsek, Andrew H		107	43	25	12	2	0	0	0	12	9	4	1	0	45	96	X	X	X	X					

points as of DECEMBER 31, 2020 prepared by James H. Kalin, Secretary

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap					
4																									
56	L	24	9.6 %	25	13	2.2 %	0	0	14	14	9	1	5	45	113	X	X	X	X						
57	C	54	22 %	25	20	3.4 %	0	0	15	13	8	1	8	45	115	X	X	X	X						
58	W	77	31 %	25	9	1.5 %	0	0	17	12	3	1	8	45	111	X	X	X	X						
59		4	1.6 %	0	0	0 %	0	0	2	8	3	0	0	45	58		X	X	X						
60		4	1.6 %	0	0	0 %	0	0	4	3	3	0	0	45	55	X	X	X	X						
61		58	23 %	25	78	13 %	25	0	6	0	25	2	0	30	113										X
62	L	56	22 %	25	133	22 %	25	0	8	12	3	2	5	45	125	X	X	X	X						X
63	CH,T	226	90 %	25	489	82 %	25	0	20	11	12	2	25	45	165	X	X	X	X						X
64		0	0 %	0	0	0 %	0	0	0	0	0	0	0	45	45										
65		0	0 %	0	1	0.2 %	0	0	0	0	0	0	0	45	45										
66		112	45 %	25	61	10 %	25	0	10	15	9	2	0	45	131	X	X	X	X						X
67	L	7	2.8 %	0	8	1.3 %	0	0	9	10	4	1	3.75	45	72.75		X	X	X						X
68		87	35 %	25	101	17 %	25	0	17	15	10	1	0	45	138	X	X	X	X						X
69	CH	204	81 %	25	244	41 %	25	0	20	15	12	2	25	45	169	X	X	X	X						X
70		8	3.2 %	0	0	0 %	0	0	8	7	3	1	0	45	64	X	X	X	X						X
71		9	3.6 %	0	33	5.5 %	0	0	1	4	3	1	0	45	54		X	X	X						X

points as of DECEMBER 31, 2020 prepared by James H. Kallin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	
		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap					
4																											
72	Mazzei, Aileen	S,T	0	0	0	1	0.2	0	0	0	6	7	3	0	8.75	45	69.75	X	X	X							
73	Melly, Megan	(L)	0	0	0	0	0	0	0	0	0	0	0	0	1.25	45	46.25										
74	Miller, Peter		16	6.4	0	17	2.9	0	0	0	2	3	0	1	0	45	51										X
75	Miller, Wayne	W	32	13	25	1	0.2	0	0	0	17	8	3	0	8	45	106		X	X							
76	Mills, William, III		0	0	0	0	0	0	0	0	2	0	0	0	0	45	47										
77	Milovich Jr., Joseph	W	63	25	25	11	1.8	0	0	0	14	8	3	1	8	45	104	X	X	X							
78	Morris, Gregory		28	11	25	1	0.2	0	0	0	5	6	25	2	0	45	108		X	X							X
79	Musto, Francis	S, Ch	123	49	25	223	37	25	25	0	20	15	6	3	8.75	45	147.8	X	X	X							
80	Myslborski, Henry		0	0	0	0	0	0	0	0	8	5	3	0	0	45	61	X	X	X							
81	Myslborski, Linda		1	0.4	0	11	1.8	0	0	0	3	1	0	0	0	15	19	X									
82	Narkiewicz, Piotr		20	8	0	43	7.2	0	0	0	1	0	6	1	0	15	23										
83	Nedoszytko, William	S	0	0	0	0	0	0	0	0	7	1	3	0	5	45	61		X	X							X
84	Nycee, David	C, (W,L)	180	72	25	191	32	25	25	0	20	13	25	3	9.25	45	165.3	X	X	X							X
85	O'Brien, Michael		1	0.4	0	0	0	0	0	0	7	1	0	0	0	45	53										
86	Piel, Jeffrey		4	1.6	0	3	0.5	0	0	0	8	2	5	1	0	45	61	X									
87	Pirillo, James A.		113	45	25	4	0.7	0	0	0	12	10	4	1	0	45	97	X	X	X							X
88	Pope, George	(D)	92	37	25	102	17	25	25	0	10	7	4	1	0.75	45	117.8	X	X	X							X

points as of DECEMBER 31, 2020 prepared by James H. Kalin, Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
4		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap			
89	Purcell, Bernard		218	87	25	241	41	25	25	25	0	7	14	9	5	0	45	130	X	X	X	X	X	X		
90	Purcell, Ryan		6	2.4	0	5	0.8	0	0	0	0	10	7	3	0	0	45	65	X	X	X	X	X	X		
91	Quillin, Michael	D	50	20	25	2	0.3	0	0	0	0	11	10	4	2	3	45	100	X	X	X	X	X	X		
92	Raynor, Dale		59	24	25	23	3.9	0	0	0	0	6	9	3	1	0	45	89	X	X	X	X	X	X		
93	Reed, Taylor		47	19	25	13	2.2	0	0	0	0	6	2	25	2	0	25	85								
94	Reiss, Helen	C	78	31	25	238	40	25	25	25	0	15	9	11	2	8	45	140	X	X	X	X	X	X		
95	Rempe Jr, Fred		46	18	25	108	18	25	25	25	0	2	6	3	0	0	45	106		X	X	X	X	X		
96	Richter, Michael	T,T	31	12	25	107	18	25	25	25	0	20	4	5	0	10	45	134	X	X	X	X	X	X		
97	Rosa, Lisa		26	10	25	8	1.3	0	0	0	0	12	14	10	1	0	45	107	X	X	X	X	X	X		
98	Ruffner, William		0	0	0	0	0	0	0	0	0	0	1	0	0	0	45	46								
99	Rung, Rosalie	L	23	9.2	0	190	32	25	25	25	0	8	6	8	0	5	45	97	X	X	X	X	X	X		
100	Rutkowski, Stephen	L,D,D	123	49	25	258	43	25	25	25	1	20	15	8	5	10.25	45	154.3	X	X	X	X	X	X		
101	Sieban, Edward	T,W	1	0.4	0	2	0.3	0	0	0	0	19	9	12	0	13	45	98		X	X	X	X	X		
102	Skrezec, John		21	8.4	0	40	6.7	0	0	0	0	5	8	3	0	0	45	61	X	X	X	X	X	X		
103	Spanos, James		35	14	25	3	0.5	0	0	0	0	8	1	3	0	0	45	82		X	X	X	X	X		
104	Spinozzi, Matthew		18	7.2	0	34	5.7	0	0	0	0	1	2	0	1	0	45	49						X		
105	Staples, Halsey		73	29	25	114	19	25	25	25	0	8	1	3	1	0	45	108	X	X	X	X	X	X		
106	Strickland, Samuel		68	27	25	99	17	25	25	25	0	13	4	9	5	0	30	111	X					X		

points as of DECEMBER 31, 2020 prepared by James H. Kalin, Secretary

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	C19	points	phys	haz	bb	wp/sh	yap				
107	Swetland, Jessica	6	2.4 %	0	12	2 %	0	0	0	1	1	0	1	0	0	30	33								X
108	Tamin, John	89	35 %	25	103	17 %	25	25	0	10	12	3	1	0	45	121	X	X	X					X	
109	Tejada, Yira	11	4.4 %	0	24	4 %	0	0	0	6	6	15	2	0	45	74	X	X	X				X	X	X
110	Thorp, Thomas	36	14 %	25	8	1.3 %	0	0	0	7	2	5	2	0	45	86	X	X	X				X	X	
111	VanEtten, George	49	20 %	25	11	1.8 %	0	0	0	7	10	3	2	0	45	92	X	X	X				X	X	
112	Verley, Joseph, Jr.	2	0.8 %	0	0	0 %	0	0	0	7	2	25	0	0	45	79		X	X				X	X	
113	Verity, Michael	0	0 %	0	0	0 %	0	0	0	0	1	0	0	0	45	46	X								
114	Volinski, Antone, III	50	20 %	25	177	30 %	25	25	0	20	12	11	1	8	45	147	X	X	X				X	X	
115	Volinski, Darryl	13	5.2 %	0	39	6.6 %	0	0	0	3	5	6	0	0	45	59		X	X				X	X	
116	Walters, Joseph	0	0 %	0	0	0 %	0	0	0	6	2	3	1	0	45	57	X	X	X				X	X	
117	Weingart, Jeffrey	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0									
118	Wright, William	44	18 %	25	103	17 %	25	25	0	11	9	3	0	3.75	45	121.8		X	X				X	X	
119	Zaymayar, Elias	157	63 %	25	45	7.6 %	25	25	0	14	12	5	4	3.75	45	133.8		X	X				X	X	X
120	Zurek, Gregory	36	14 %	25	8	1.3 %	0	0	0	11	7	4	1	0	45	93	X	X	X				X	X	
121	Zurek Jr, Stanley	33	13 %	25	5	0.8 %	0	0	0	14	8	4	1	0	45	97		X	X				X	X	
122																									

— REVISED —

GREENPORT F D JANUARY 2021

DUTY COMPANIES 8-3-2 & 8-3-3 FIRST DUE ON SIGNAL 24s = 8-3-2

OFFICE 631.477.1943 gfdfire@optonline.net

FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Chief Wayde Manwaring 631.644.5430	1st. Ass't. Chief Jim Kalin 631.466.5294	2nd. Ass't. Chief Alain DeKerillis 631.208.7506			1	2
3	4 RELIEF HOSE mtg STANDARD HOSE mtg	5 EAGLE HOSE mtg	6	7	8	9
10 GRIEVANCE DAY 9-11AM Sta. #1	11 STAR HOSE mtg	12 RESCUE SQUAD mtg 7PM FINANCE COMM. mtg 7:30PM	13 PHENIX H&L mtg	14 Mandatory Training ** Sta #1 6:30PM	15	16
17	18 Dept. Physicals	19 Fire Police mtg. Sta. #1 6pm	20 WARDENS mtg. 7pm Dept. Physicals	21	22	23
24 Mandatory Training ** Sta #1 9:00AM	25	26 Co. Off. Mtg. Sta #1 7:00PM	27 SPECIAL WARDENS Mtg. 7pm	28	29	30
31	Important Future Events on Reverse Side !!					

** Due to limited seating (COVID restrictions) you MUST sign up for mandatory training.

Thursday, Feb. 11 Sta. #1 7PM GFD Training

Fire Service History - Safe Vehicle Operation

Fire Police Roles/Responsibilities

Saturday, Feb. 13 Annual Inspection and Anniversary Celebration
(Department members only !)

Monday, Feb. 15 and Wednesday, Feb. 17

Department Physicals

Thursday, March 11 Sta. #1 7PM GFD Training

Ground Ladders - FF/Victim Drags

Monday, March 22 and Wednesday, March 24

Department Physicals

Tuesday, March 23 Annual Department Meeting

Sta. #1 7:30PM

Thursday, March 25 Yaphank Training

Forcible Entry - 7:30PM

REMOVED



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 13, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

January 21, 2021

Administrator's Office

Statistics

Work Orders:

Electric = 35 Written 35 Completed
Water = 4 Written, 4 Completed
Sewer = 42 Written, 42 Completed
Road = 96 Written, 96 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-04-2020. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-15-2020.

Discussion

- Ferry Project update
- Microgrid Bid Update
- Effluent Reuse EFC Status Update
- Waste Water treatment Plant Drainage
- Energy Efficiency Program

Road/Water Department

Statistics

Water Distribution:

5,594,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.49 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.43 mg/L

The form, DOH-360, was filed with the DOH on December 4, 2020 with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance
- ❖ Cleaned storm drains.
- ❖ Cleaned walk ways through village
- ❖ Back fill hole on 5th street
- ❖ Repaired cobble stone on Front Street
- ❖ Swept am morning village route.
- ❖ Repaired sign at Ludlum and carpenter street
- ❖ Completed work order and work session for the month of November 2020
- ❖ Installed Santa and manger on steam boat corner.
- ❖ Patched 1st and Center St.
- ❖ Cut down pine tree limbs and added to Santa for décor.
- ❖ Trees trimmed and removed via tree list and various other tree work throughout Village
- ❖ Cleaned parking lots.
- ❖ Street Sweeper winterized
- ❖ Replaced and repaired rails at 6th beach and turntable parking lot
- ❖ Installed salter on G-66.
- ❖ Picked up remain brush piles placed out after final pick up
- ❖ Started removal of street sweeper debris, bamboo and brush stored at transfer station.
- ❖ Repaired chain and pole saws.
- ❖ Repaired two way radio on G-66, repaired Strobe functions, wired G-55 for salter auxiliary unit, repaired G-66 lights, serviced oil and transmission on G-9, Repaired salter G-66, tire repair on G-44, repaired plow on G-2, installed new plow blades on G-66 and G-9, installed plow flaps G-55 and G-44, repaired skid steer bucket, patched code enforcement tire
- ❖ Removed deer from 4th street.
- ❖ Performed snow removal activities throughout Village
- ❖ Water samples dropped off.
- ❖ Santa repaired at Steamboat corner.
- ❖ Repaired cross walk sign on Main Street.
- ❖ Repaired no parking sign on Main Street.
- ❖ Continued work on new building.
- ❖ Repaired 5th street dock.
- ❖ Patched roads throughout village.
- ❖ Christmas tree removal started.
- ❖ Repaired flagpole steam boat corner.
- ❖ Back fill Main Street and Front Street.
- ❖ Repair light fixture on manger at steamboat corner.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.
Total plant flow for the month of December = 10,386,000 Gallons
Average Daily Flow = .335 (MGD) Permit Limit = .650 MGD
Total Suspended Solids percent removal (TSS) = 96% Permit Limit = 75%
CBOD percent removal = 98% Permit Limit = 75%
Coliform Fecal General = 19.8 MPN. Permit limit 200 MPN/100
Coliform Total General = 51 MPN. Permit limit 700 MPN/100
Total Nitrogen = 9.7 LBS/day

Sludge Removal:

42,000 Gallons of sludge hauled in December

Report

❖ Treatment Plant:

Removed broken guard jammed in East screw pump/Replaced belts

Pumped out BNR Basin #1 and Vactored grit

Setup new composite sampler on Effluent channel

Put Basin #1 back in service

❖ Collection System:

Jet rodded 1st St. between Broad and Main St.

Patched leak on pump #1 at 6th St. Station

Contractor setup replacement alarm dialer for Peconic Landing

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = December 17 @ 118.717 Mwh
Minimum usage day = December 13 @ 75.662 Mwh
Peak demand for the month = 5.864 MW December 16, 6:45 pm
Monthly total usage = 2,974,253 Mwh

Service calls/call outs = 5
Streetlight repairs = 6
Customers shut off for nonpayment = 0
Customers turned on for payment = 0
Customers turned on for the season = 0
New Services = 1

Tasks Accomplished:

- ❖ Finished installation of holiday lights, put the menorah out, and straightened the Christmas trees due strong winds over the weekend.
- ❖ Trimmed a tree for the Road Department, and removed some limbs that were hanging in the trees
- ❖ Performed service up grade at 164 Sixth St. from overhead to underground.
- ❖ Serviced streetlights throughout the village
- ❖ Responded to service calls for current on CATV, typical neutral issues
- ❖ Installed new time clock at the 3rd street basketball court, to turn off the lights at a preset time.
- ❖ The testing of the station batteries was preformed, but they were not able to complete testing due to finding some batteries, would not pass the load test.
- ❖ During winter storm, assisted the Road Department with snow removal, and responded to power outages over the night due strong winds.
- ❖ Assisted Wastewater Department with some electrical problems at the plant.

Attachments:

Greenport Meter 12-2020 (PDF)

Total Usage: 2,974,253.0000 KWH

Peak Demand: 5864.00 KW

Occured On: December 16 2020 18:45

Load Factor: 68.17%

Date Start: Tuesday, December 1, 2020

Date End: Thursday, December 31, 2020

Period Ending	KWH
12/1/2020	77,757.00
12/2/2020	89,998.00
12/3/2020	86,540.00
12/4/2020	83,690.00
12/5/2020	90,819.00
12/6/2020	96,283.00
12/7/2020	99,156.00
12/8/2020	104,591.00
12/9/2020	101,889.00
12/10/2020	91,306.00
12/11/2020	89,744.00
12/12/2020	85,238.00
12/13/2020	76,662.00
12/14/2020	92,235.00
12/15/2020	98,257.00
12/16/2020	114,914.00
12/17/2020	118,717.00
12/18/2020	114,222.00
12/19/2020	109,926.00
12/20/2020	104,154.00
12/21/2020	97,979.00
12/22/2020	94,440.00
12/23/2020	95,512.00
12/24/2020	85,286.00
12/25/2020	78,726.00
12/26/2020	103,877.00
12/27/2020	102,548.00
12/28/2020	97,127.00
12/29/2020	98,624.00
12/30/2020	101,723.00
12/31/2020	92,313.00



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ROBERT BRANDT
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Submitted: January 13, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

January 21, 2021

Office of Code Enforcement & Fire Prevention

Reports

- ❖ **Code Enforcement continues to patrol the Village and respond to complaints.**
- ❖ **2021 Fire Safety Inspection applications (for public places of assemblies) have been mailed out and due back April 5, 2021.**
- ❖ **Code Enforcement Continues to support NYS FORWARD Orders. These responsibilities include:**
 - Proactively speaking with business owners to ensure compliance with NYS FORWARD Order during Phased re-openings.
 - Proactively speak with restaurant owners to ensure SLA requirements are met.

NOTES & TIPS:

Please remember that parking on Village Streets is prohibited when 2” of snow has fallen. We ask residents and guests to be proactive when snow is forecasted and have vehicles placed in driveways, or in any municipal lot prior to the snow event.

- The Village of Greenport issued 16 tickets to vehicles that remained on the street during the December 16-17, 2020 snowstorm.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

December 2020 Building (PDF)

December 2020 CODE (PDF)

December 2020 TRAFFIC (PDF)



PERMIT REPORT

From: 12/01/2020 To: 12/31/2020

Permit Number	Permit Date	Type	ParcelID	LegalAddress	Status
02846	12/16/2020	VG POOLS	4.-4-27	512 Front St	OPEN
02847	12/22/2020	VG RESIDENTIAL - Alterations and Repair	7.-3-16	230 Fourth St	OPEN
02848	12/22/2020	VG RESIDENTIAL - Alterations and Repair	2.-6-49.2	First St	OPEN
02849	12/23/2020	VG ACCESSORY STRUCTURES	4.-4-28.2	502 Front St	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

January 1, 2021

Monthly Report
REPORT COVERING
12/01/2020 through 12/31/2020

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
Third Street Basketball Court Greenport, New York 11944	12/1/2020 12/8/2020 12/10/2020 12/16/2020 12/21/2020	Complaints of gatherings on basketball court.	Code Enforcement responded and observed kids playing basketball. Complainant was advised that if the park was noisy after hours, they should contact Southold Town Police via the non-emergency number. Code Enforcement has not received reports or follow-up from Southold Town Police.
422 First Street Greenport, New York 11944	12/2/2020	Failure to Obtain Certificate of Appropriateness and Building Permit.	Property has commenced work requiring a building permit prior the approval of the HPC & issuance of a Building Permit. Property owner issued appearance tickets.
502 Front Street Greenport, New York 11944	12/2/2020	COMPLAINT	Complaint of hedges overgrowing sidewalk, Code Enforcement monitoring.
420A Carpenter Street Greenport, New York 11944	12/4/2020	COMPLAINT	Complaint of neighbor closing door loudly. Not a Code Enforcement matter.
301 North Street Greenport, New York 11944	12/7/2020	FD INVESTIGATION	Greenport Fire Chief advised of faulty smoke/CO devices at location. Investigation determined the wireless devices needed a software update, which was complete and certified by alarm company. No further issues reported.
Fifth Street Park Greenport, New York 11944	12/7/2020	COMPLAINT	Complaint of illegal dumping. Complainant has provided photographs and narrative of defendant placing household trash in Village garbage can. Desk Appearance Ticket issued.
207 Front Street Greenport, New York 11944	12/7/2020	Egress Obstruction	Lobster pots obstructing path of egress to public right-of-way. Notice of Violation issued. Violation has since been corrected.
426 First Street Greenport, New York 11944	12/7/2020	Accessory Structure Requirements	Complaint of dilapidated accessory structure on property line. Notice of Violation sent. Property has since obtained demolition permit to remove accessory structure.

LOCATION	DATE	FACTUAL	DISPOSITION
156 Central Avenue Greenport, New York 11944	12/10/2020	COMPLAINT	Complaint of open burn at location unfounded. Property was advised to be mindful of neighboring properties when speaking outside.
110 Front Street Greenport, New York 11944	12/15/2020	Illegal Fire-Pit in parklet.	Notice of Violation sent to restaurant for having illegal open-burn fire pit inside parklet. Parklet has been removed.
100 South Street Greenport, New York 11944	12/15/2020	Complaint of location not following NYS COVID guidelines.	Code Enforcement received notice from SCPD & NYSLA that property was conducting business against COVID rules and regulation. Restaurant was issued Notice of Violation with corrective action. No further action taken.
VILLAGE WIDE Greenport, New York 11944	12/16/2020	SNOW ALERT	Notification and flyers placed in high-traffic Village areas for parking restrictions.
VILLAGE WIDE Greenport, New York 11944	12/17/2020 - 12/18/2020	SNOW ALERT	16 parking tickets issued to vehicles that failed to remove vehicles from street during a snow event.
326 Front Street Greenport, New York 11944	12/30/2020	NFPA 72	Property issued Notice of Violation for resetting fire alarm prior the disposition of the Fire Department.

RENTAL PERMIT INFORMATION

INFORMATION

The following statistics represent the status of rental permits and rental permit violations from January 1, 2018 – January 1, 2021

Applications Received: 225

Incomplete Applications (Missing fees, docs, etc.): **1**

Applications Pending Inspection: 1

Applications Pending Re-Inspection (Corrections needed to be made to rental unit): **1**

Applications Completed/Permits Issued: 222



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT (PARKING)

January 1, 2021

Monthly Report
 REPORT COVERING
 12/01/2020 through 12/31/2020

Incorporated Village

FINE COLLECTION BY MONTH: 2020

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	14	\$1,930.00
February	11	\$1,225.00
March	3	\$525.00
April	1	\$225.00
May	3	\$225.00
June	3	\$225.00
July	23	\$1,875.00
August	101	\$7,860.00
September	142	\$11,265.00
October	92	\$8,430.00
November	43	\$5,525.00
December	28	\$3,385.00
YTD	464	\$42,695.00

Fine Collection by Violation Type : **DECEMBER 2020**

VIOLATION	CASE	AMOUNT
OBSTRUCT DRIVEWAY	2	\$150.00
PARKED FACING WRONG DIR.	3	\$375.00
PARKED ON SIDEWALK	1	\$125.00
PRKD LONGER THAN PERMITTED SCHD XVI.	10	\$1,110.00
PRKD OBSTR. FIRE HYDRANT	1	\$100.00
PRKD ON VILLAGE ST. DURING SNOW STORM	6	\$600.00
PRKD OUTSIDE OF MARKINGS	3	\$675.00
PRKD WHERE PROHIBITED SCHEDULE XI.	2	\$250.00
Totals	28	\$3,385.00

Case by Violation Type : DECEMBER 2020

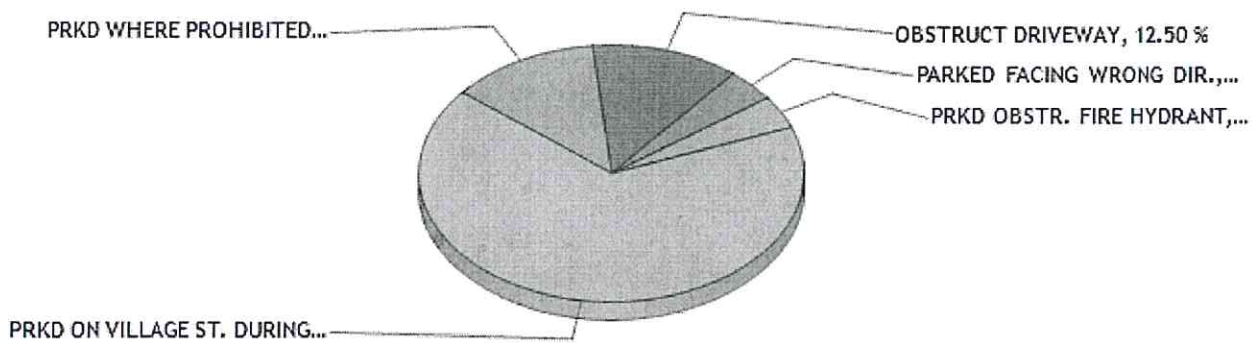
Code	Description	2020	Total
11	PRKD OBSTR. FIRE HYDRANT	1	1
16	PARKED FACING WRONG DIR.	1	1
17	OBSTRUCT DRIVEWAY	3	3
2	PRKD WHERE PROHIBITED SCHEDULE XI.	3	3
5	PRKD ON VILLAGE ST. DURING SNOW STORM	16	16
Total		24	24

Top five by Violation Types

- PRKD ON VILLAGE ST. DURING SNOW STORM
- PRKD WHERE PROHIBITED SCHEDULE XI.
- OBSTRUCT DRIVEWAY
- PARKED FACING WRONG DIR.
- PRKD OBSTR. FIRE HYDRANT

These Violations combined represent 100% of issuance Village wide.

Frequently Issued Violations





236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 13, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

January 21, 2021

Mitchell Park Marina/Parks

- ❖ Mitchell Park Marina closed for the season.
- ❖ Mooring and Baymans Dock renewal applications along with rental fees continue to be received through the month of December for the 2021 season.
- ❖ The Clean Vessel Assistance Program application with all necessary documentation has been submitted to the New York State Environmental Corporation for reimbursement for the pumpout boat and pumpout station.

Monthly Revenue Reports are attached

Recreation Center

Statistics

After School Program = 14 Children

Reports

- ❖ The Library Program with Ms. Vicky Kutola and the Literacy Program with Ms. Julie Eister from Floyd Memorial Library continue to be going well.
- ❖ All COVID-19 protocols are in place and are strictly enforced.
- ❖ The tree decorating event was a huge success. Each child enjoyed the opportunity to decorate their own 10" tree and bring it home to their families.
- ❖ I would like to acknowledge with immense gratitude a heartfelt Thank You to the Greenport Rotary for their generous donation, to Peter Clarke for his festive, thoughtful and important contribution and as always Jo Jo Jackson, who put her heart and soul into the recreation center daily and last but not least Sylvia Pirillo for her personal and professional assistance. The holiday festivities although limited were certainly enjoyed by the children who received gifts to take home.

Campground

Tasks Accomplished

- ❖ McCann's Campground is closed for the season.
- ❖ New 2021 season site maps were developed.
- ❖ Opening Day for taking reservations for the upcoming season was held on January 4th.

Attachments:

RECREATION MONTHLY REVENUE REPORT 12121 (PDF)



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 12, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

JANUARY 2020 TREASURER'S REPORT

Work Session January 2020

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4764, to appropriate reserves to fund engineering service costs for the Wastewater Treatment Plant Drainage Improvement Project, and directing that Budget Amendment# 4764 be included as part of the formal meeting minutes of the January 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 4765, to fund Fire Department Training services, and directing that Budget Transfer # 4765 be included as part of the formal meeting minutes of the January 28, 2021 Regular Meeting of the Board of Trustees.

RESOLUTION scheduling a public hearing for the 2021-2022 Village Tentative Budget at 6:00 p.m. on April 8, 2021 at the Old Schoolhouse, Front and First Streets, Greenport, New York 11944: and directing Clerk Pirillo to notice the budget hearing accordingly.

RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears to the Village of Greenport 2021 tax bills for the respective property, per calculations to be completed by, on or before April 30, 2021.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4766, to fund the 3 year service agreement for the Wastewater Treatment Plant UV System, and directing that Budget Amendment # 4766 be included as part of the formal meeting minutes of the January 28, 2021 Regular Meeting of the Board of Trustees.

UTILITY BILLING

Billing statistics for the month of December is complete. Sector one read and billed. Sector 2 currently being read, to be completed and mailed by 1/15/20.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

The COVID-19 Regulatory Waivers Notice PIH 2020 33(HA Rev-2) issued on November 30, 2020 from HUD has been extended to June 30, 2021. The Eviction Moratorium has been extended until January 31, 2021.

SIGNIFICANT COLLECTIONS

Rents for December 2020 - \$ 102,247.85
Property Tax Collected - \$ 1,124,002.60
ROAD END GRANT - \$ 180,035.00
Consolidated Local Street and Highway
Improvement Program (CHIPS) - \$ 65,966.50

INFORMATIONAL:

Cash Holdings Report - See attached
Utility Billing Statistics Report - See attached
Property Tax Collections Report - See attached

Attachments:

BILLING STATISTICS REPORT DECEMBER 2020 (PDF)
BANK BALANCES DECEMBER 2020 (PDF)
HA FINANCIALS DECEMBER 2020 (PDF)
CD FINANCIALS DECEMBER 2020 (PDF)
PROPERTY TAX COLLECTED THROUGH DECEMBER 2020 (PDF)
BUDGET AMENDMENT # 4764 (PDF)
BUDGET TRANSFER # 4765 (PDF)
BUDGET AMENDMENT # 4766 (PDF)

EOM Billing Statistics Report

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	556.16				
9 - Residential (1, 1)	1371	0	872430	99,557.30	0	0		11,912.97	3,604.71	2,782.15	9.61
10 - Water Heating (2, 2)	12	0	1993	138.73	0	0		27.21	8.24		
11 - All Electric (3, 3)	335	0	265923	29,564.70	0	0		3,631.18	1,098.78		4.35
13 - Demand - Class 3 (5, 5)	5	0	371400	20,761.26	1013	11,902.75		5,071.46	1,534.63	943.10	850.58
14 - Village St. Lighting (6, 6)	5	0	58242.875	6,703.76	0	0		795.30	240.66		
15 - Town St. Lighting (7, 7)	1	0	2218.985	255.41	0	0		30.30	9.17		
19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		19.34	5.85		
20 - Contract St Lighting (12, 12)	2	0	311	0.00	0	0					
21 - Sterling Harbor (13, 13)	2	0	2760.125	317.69	0	0		37.69	11.41	31.63	
Electric Total	1746	0	1576684.985	157,445.50	1013	11,902.75	556.16	21,525.45	6,513.45	974.73	3,646.69
3 - Sewer - INSIDE Flat Charge	34	0	0	1,791.80	0	0					
4 - Sewer - OUTSIDE Flat Charge	1	0	0	63.70	0	0					
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	890	504	3588.9	52,244.40	0	0					
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	30	8	305.7	3,618.30	0	0					
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	4	232.2	3,401.55	0	0					
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	8	254.4	3,528.30	0	0					
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	42.00	0	0					
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	2	315.3	4,821.75	0	0					
54 - Sewer - OUTSIDE RES SEWER (50, 50)	79	53	683.6996	13,667.16	0	0					
57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0	0					
62 - O/S DRIFTWOOD COVE 52	1	1	125.2152	3,276.00	0	0					
63 - O/S DRIFTWOOD COVE 49	1	1	113.0976	3,087.00	0	0					
64 - O/S PECONIC LANDING 301	1	1	181	18,963.00	0	0					
65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	61	4,410.00	0	0					
Sewer Total	1083	583	5864.1124	112,914.96	0	0	0	0	0	0	0
5 - Water - Flat Charge	31	0	0	866.95	0	0					
22 - RES VILL 3/4" W/SEWER (14, 14)	901	269	3986	25,797.84	0	0					
24 - RES VILL 1" W/SEWER (15, 15)	31	4	342	1,624.03	0	0					
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	9	259	1,390.72	0	0					
28 - COMM VILL 2" W/SEWER (17, 17)	30	18	281	1,713.42	0	0					
30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	44.46	0	0					
32 - COMM VILL 4" W/SEWER (19, 19)	3	2	347	1,677.77	0	0					
46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0	0					
47 - COMM VILLAGE 2" (43, 43)	7	5	105	591.83	0	0					
48 - RES VILLAGE 3/4" (44, 44)	118	103	270	3,201.36	0	0					
49 - RES VILLAGE SEWER ONLY (45, 45)	6	0	0	0.00	0	0					
52 - FLAT-FIRE SPRINKLERS (49, 49)	32	0	0	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	75	0	718.332	0.00	0	0					
Water Total	1249	412	6312.332	36,952.84	0	0	0	10,459.99	3,168.27	6,515.10	0
12 - Commercial (4, 4)	366	0	766752.9	86,592.06	0	0		784.77	237.48		
16 - Operating Municipal (6, 8)	34	0	57471	6,572.05	0	0		987.08	298.67		
17 - Water Department (8, 9)	2	0	0	24.85	0	0					
18 - Sewer Department (10, 10)	10	0	72268	7,859.13	0	0					
73 - Electric Power Plant	6	0	80914	0.00	0	0					
electric-small commercial Total	418	0	977425.9	101,048.10	0	0	556.16	12,241.84	3,704.42	6,515.10	0
Grand Total	4496	995	2566297.3294	408,361.40	1013	11,902.75	556.16	33,767.29	10,217.87	7,489.83	3,646.69

**BANK ACCOUNT BALANCES
FOR THE MONTH OF DECEMBER 2020**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	162,733.55
A	Repair & Maintenance	A.0200.400	Checking	84,908.77
A	Greenhill Cemetery	A.0201.100	Savings	33,591.19
A	Money Market	A.0201.130	Money Market	1,306,626.57
A	Fire Apparatus	A.0221.110	Savings	120,037.83
A	Bulding Department Escrow	A.0235.101	Checking	44,326.59
A	Parks and Recreation	A.0200.200	Checking	6,773.47
TOTAL GENERAL FUND				\$ 1,758,997.97
CD	Small Cities Rehab.	CD.0200.000	Savings	153,103.54
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,737.89
CD	Watkins	CD.0201.001	Savings	21,790.48
TOTAL COMMUNITY DEVELOPMENT				\$ 180,858.12
E	Light Fund	E.0121.100	Checking	443,822.88
E	Light Depreciation Savings	E.0116.100	Savings	2,226,735.23
E	TTC Collections	E.0121.120	Savings	116,200.46
E	Renewable Energy Savings	E.0121.130	Savings	102,161.43
E	Consumer Deposit Savings	E.0191.100	Savings	129,825.07
E	Consumer Deposit Checking	E.0244.200	Checking	3,832.45
TOTAL LIGHT FUND				\$ 3,022,577.52
F	Water	F.0200.000	Checking	493,745.79
F	Water Fund Capital	F.0200.400	Savings	8,387.44
F	Water Fund CD (MM)	F.0201.000	Money Market	203,138.08
F	Water Fund Money Market	F.0201.130	Money Market	386,240.29
				\$ 1,091,511.60

G	Sewer	G.0200.000	Checking	517,013.12	
G	NYS DEC Consent	G.0201.000	Savings	31,486.28	
G	Sewer Fund I	G.0201.100	Money Market	364,109.73	
G	Sewer Fund III	G.0201.120	Money Market	1,379,814.77	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,166.54	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,490,553.06
H	Capital	H.0200.000	Checking	291,617.63	
H	Capital Reserve	H.0200.400	Savings	49,626.59	
				TOTAL CAPITAL FUND	\$ 341,244.22
TA	Trust & Agency	TA.0200.000	Checking	57,401.94	
TA	Retirement Savings	TA.0201.000	Savings	48,979.55	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.11	
TA	T & A Special Escrow	TA.0201.002	Savings	6,604.20	
TA	Justice Court	TA.0201.004	Savings	4,793.72	
TA	Global Common	TA.0201.009	Savings	271,564.79	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,013.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	25,195.00	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	125,000.00	
TA	Carousel Committee	TA.0600.113	Checking	13,216.94	
TA	Accounts Payable	TA.0202.000	Checking	404,815.39	
				TOTAL TRUST & AGENCY FUND	\$ 965,820.87
	Wire Account			65,967.50	
	Utility Clearing			17,907.02	
					\$ 83,874.52
				TOTAL VILLAGE WIDE	\$ 9,935,437.88

**Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) -
December 2020**

Account Description	82	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	81,581.00	167.00	\$	\$	-	\$
	Vouchers Leased on last day of month								
	New Vouchers Issued/No Lease/Searching								
REVENUE:									
706 PHA HUD Operating Grants	\$ 84,045.00								
706a Admin fee revenues	\$ 8,288.00								
711 Interest Earned - HAP	\$								
Interest Earned - ADMIN	\$								
714 Fraud recovery	\$								
700 TOTAL REVENUE	\$ 92,333.00								
EXPENSES:									
912 Administrative Auditing fees	\$								
911 Salaries - Aitha (\$26,02), Robert	\$ 5,689.23								
Column E, Paul Column F 3 payperiods	\$ 396.36								
911a Medical	\$ 3,074.46								
911b Dental	\$ 151.52								
911c Pension T4 15.7%, T5 12.9%	\$ 893.21								
914 Payroll Taxes FICA	\$ 435.23								
915 Employee Benefit Contribution TOTAL	\$ 4,119.19								
914 Compensated absences	\$								
BNB Stop payment fee	\$ 15.00								
917 Nina JG Stewart, Esq	\$ 875.50								
916 A Gollocher Reimb	\$								
918 A Gollocher Mileage	\$								
916 Office Expenses Total	\$ 15.00								
910 Administrative Total	\$ 11,941.65								
962 Other General Expenses (Office Rent)	\$ 550.00								
969 TOTAL OPERATING EXPENSES	\$ 13,367.15								
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ 167.00								
973.1 PHA Utility Allowance	\$ 167.00								
973.2 HAP payments	\$ 81,414.00								
973 PORT payments	\$								
(HAP, PORT and UTILITY TOTAL)	\$ 81,581.00								
HAP & UTIL less Port payments	\$ 81,581.00								
1117-C Total Admin Revenue	\$ 8,288.00								
1117 Net ADMIN	\$ (5,079.15)								
1118- Total Hap Revenue	\$ 84,045.00								
1118-C Net HAP	\$ 2,464.00								
900 TOTAL EXPENSES	\$ 94,948.15								
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ (2,615.15)								

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - December 2020

Account Description

	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
Late Fees/Credits	\$ 75.00		
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,175.00

	EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
UTILITIES			
Electric	\$ 51.87		\$ 19.80
Water/Sewer	\$ 57.51		\$ 103.86
Propane/Heating Oil	\$ 87.80		\$ 289.94

Salary (\$6.50 X 2 payperiods 140 hrs=\$910.00 divide by 25% and 75%) [\$26.01 x 25%=\$6.50]	\$ 227.50		\$ 682.50	\$ 910.00
Payment Agreement to Village			\$ 1,000.00	
Total	\$ 424.68	\$ -	\$ -	\$ 2,096.10

	MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1 UNIT 2 UNIT 3	HOUSE
Pine Oaks Landscaping	\$ 195.00		
North Shore Exterminating	\$ 195.00		
Mattituck Enviro Services			\$ 39.49
Pine Oaks Landscaping			\$ 175.00
Total Expenses	\$ 390.00	\$ -	\$ 214.49

MONTHLY FINANCIAL SUMMARY

Interest Earned				
Total Revenue	\$ 1,200.00	\$ 3,650.00		
Total Expenses	\$ 619.68	\$ 2,310.59		
NET REVENUE	\$ 580.32	\$ 1,339.41		

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 580.32	\$ 1,339.41		
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VILLAGE OF GREENPORT

Payment to 12/31/2020, Balance as of 12/31/2020

Grand Totals		Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	14	3,993.30	103	46,496.70			46,496.70	
SEWER	MT	14	6,481.38	26	34,890.23			34,890.23	
VILLT		51	52,544.57	978	1,022,900.63			1,022,900.63	
WATER	MT	14	2,675.72	25	14,696.44			14,696.44	
Total PRINCIPAL			65,694.97		1,118,984.00			1,118,984.00	
PEN				36	5,018.60			5,018.60	
Total PENALTY					5,018.60			5,018.60	
Total			65,694.97		1,124,002.60			1,124,002.60	



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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 13, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk January 2021 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on January 21, 2021
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The agreement between the Village and Haugland (for the use of a portion of the Scavenger Waste site) was fully executed on December 29th.

The agreement between the Village and Firehouse Training Plus+ was fully executed on January 3rd.

The contract between the Village and Burt's Reliable for the delivery of # 2 heating oil was mailed on January 5th for execution. It was fully executed on January 12th.

The contract between the Village and Burt's Reliable for the delivery of diesel fuel was mailed on January 5th for execution. It was fully executed on January 12th.

The contract between the Village and Hands for the delivery of 87 octane was mailed to Demarest Holding Corporation (d/b/a Hands Fuel Company) on January 5th for execution.

Bids

The bids for tree and stump removal were due to be opened on January 14th, as were the bids for contractor services and snow removal.

The microgrid / storm hardening bids were due to be opened on January 14th.

Election 2021

According to NYCOM:

Over the weekend [of 1/9/2021], Governor Cuomo issued Executive Order 202.89, which impacts the conduct of all village elections conducted before July 1, 2021, in three important ways:

1. Authorizes the potential for contracting the COVID-19 virus as an illness for the purpose of requesting or receiving an absentee ballot;
2. Permits party nominations made by party caucus to be conducted remotely as set forth by the chair of such party;
3. Reduces the signature requirements on an independent nominating petition for an independent nomination to whichever is less:
 - i. a number equal to 3.3% of the total number of votes cast for governor at the last gubernatorial election in the village; or
 - ii. a number equal to 70% (seventy percent) of the statutory minimum number provided for by Election Law §§ 6-206 and 15-108.

Executive Orders

The Mayoral Executive Order regarding the wearing of masks continues to be renewed/extended every five days.

The Executive Order extending a Declaration of a State of Emergency is now effective through February 11, 2021.

Financial

A payment of \$ 8,315.39 was received on December 28th from the Hampton Jitney for parking lot maintenance.

A check in the amount of \$ 4,080.23 was received from PERMA on January 4th.

A \$ 200 donation was received for the Tree Committee on January 11th.

Legal Notices Published

The following legal notices were published in the December 24th edition of the paper:

- Tree and stump removal services
- Contractor services (re-bid)
- Removal and disposal of snow (re-bid)

The estoppel notice for the central pump station bond was published on December 24th.

The RFP for the restroom remodel at the Fifth Street Park was noticed in the January 7th edition of the paper, and is returnable on the 21st of January.

Liquor License Applications

The new liquor license application for The Gallery Bar, at 314 Main Street, was noticed in the January 14th edition of the paper.

Resolutions

RESOLUTION approving the attached, accepting the Hazard Mitigation Plan as prepared and presented by Suffolk County.

Placeholder Resolution

RESOLUTION approving the Public Assembly Permit Application submitted by John A. Yeamans on behalf of the United States Power Squadrons for the use of a portion of Mitchell Park from 9:00 a.m. through 11:00 p.m. on July 30, 2021 and July 31, 2021 for the annual District 3 Rendezvous.

Attachments:

Adoption Resolution Hazard Mitigation Plan (PDF)

ADOPTION RESOLUTION
HAZARD MITIGATION PLAN

Village of Greenport

Board of Trustees

236 Third Street, Greenport, NY, 11944

RESOLUTION

WHEREAS, the Village of Greenport, with the assistance of Tetrattech, has gathered information and prepared the Suffolk County Hazard Mitigation Plan; and

WHEREAS, the Suffolk County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Greenport is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Greenport has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees that the Village of Greenport adopts the Suffolk County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 28th day of January 2021 at the regular meeting of the Board of Trustees.

(Mayor)

(Clerk)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: January 13, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Clarke January 2021 Work Session Report

Attachments:

Trustee Clarke January 2021 Work Session Report (PDF)

Trustee Report – January 2020 Work Session
Trustee Peter Clarke

1. Business District Parking for 2021:
 - a. Status of Reports from ZBA and Planning Board in response to code questions regarding district parking.
 - b. Exploratory for metered parking in business district, status and next steps.
 - c. Update on development and establishment of delivery zones
 - d. Continued discussion of development of overflow parking on Moore's Lane

2. Noise Ordinance and Public Hearing:
 - a. Status of new language for proposed code change
 - b. Can we add the restrictions to excess vehicle noise to this chapter?
 - c. Can we add the change to contracting and landscaping to being at 8 AM versus 7 AM to this section of the code?
 - d. Timing for Public Hearing

3. 5th Street Beach
 - a. Request site plan of area and review of existing assets prior to awarding bids for reconstruction of bathroom and addition of shade arbor/pavilion.
 - b. Request for parking spaces to be measured and clearly marked with updated street signage indicating "No Parking" zones.
 - c. Review and revise beach rules and add permanent metal signage of said rules to both 5th and 6th St parking locations.
 - d. Consider adding outdoor shower to updated bathroom building.
 - e. Add safety railings to steps at 6th St entrance.
 - f. Develop new operating plan for beach for 2021 in coordination of Southold Town's final decision on day permits to town beaches
 - g. Restrict parking to village residents, require village parking sticker.

4. Covid 19 Village Signage
 - a. Request funds for replacement of overhead banners on Front and Main Streets.
5. Discuss and propose resolution requiring the technology needed to have in person board meetings with virtual attendees. Would like to see implemented for January village board, planning board and zoning board meetings.
6. Update village code to sunset approved site plans and building permits after 2 or 3 years from date of issuance. This will require re-application after that time if no work was completed during this time.
7. Covid 19 vaccination plans for the village and plans for undocumented workers. Involve town and county resources to create a vaccination center within village center.
8. Review and survey of BID for 2020 parklets, effectiveness and overall quantitative and qualitative results. Propose overall review of District traffic flow and DOT review for 2021 implementation.



236 THIRD STREET
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Submitted: January 14, 2021
Meeting: January 21, 2021 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Mary Bess Phillips, *Trustee*
From: Mary Bess Phillips, *Trustee*
Department: Mayor and Board of Trustees

Village Trustee Mary Bess Phillips

Work Session Report - January 21, 2021

Update from November 19th and December 17th work session. As of January 14th the Village Board has not received the draft of language changes to Chapter 88 of the Village code on noise.

Update from December 17th work session on the process for reviewing 123 Sterling Street project.

Future Planning for next summer season

Park lets

I am requesting that the Village Board have a discussion along with input from the Village of Greenport Business Improvement Board reviewing the pros and cons of the "park lets" on Front and Main Street. Discussion now will create an agreed plan that will provide the business owners an opportunity to plan for their tourist season. For my own thoughts I am suggesting that we reach out to the NYSDOT about the traffic flow between 1st Street and Main Street. Perhaps creating a one way section and limited parking we would be able to widen the sidewalks for safety.

The Carousal discussion - can we work a solution to open to ridership in the spring?

Mitchell Park Bulkhead - time to start planning for repair /or replacement

North Ferry Project - update

Update from November 17th and December 17th Work Session - 5th and 6th Street Beach area, parking and open space

We do need to discuss and plan for the overall operation of that area for summer 2021. During our budget discussions for 2021-2022 I am suggesting that we review and discuss hiring 2 part time park attendants to be the oversight on the upland portion of the park. The lifeguards dealing with the beach, the park attendants dealing with the rules and regulations to be the eyes and ears for the Code enforcement Officer might decrease the numerous complaints received this summer season.

12/17/2020- In a November 27, 2020 of the Suffolk Times Town of Southold Officials are discussing eliminating daily beach passes. If there is follow through on this type of action from the Town of Southold, our 5th & 6th Street beach will become a magnet for those looking to spend the day at the beach. I am requesting that within the next budget year we work on my proposal from November.

Village of Greenport Chapter 150-30- Approval of site development plans Section C - Procedure

123 Sterling Street Project is moving forward toward some amendments to the legal stipulation. We need to discuss setting an expiration date on a site plan approval by the Village of Greenport Planning Board. We need to discuss the lessons learned from 123 Sterling Street Project that nothing in our Village of Greenport stays status quo as all communities need to evolve with each new decade or census of residents or businesses. Our Village Code should be updated to be relative to our current growth.

“Language was being developed by the Village Administrator and Village Attorney. Any update of suggested change to Village Code following October’s Village Board’s Work Session discussion.”

Has there been any progress on this review and discussion for placing a time limit on site plans that are approved by the Planning Board?

August work session

The uncertainty of the COVID 19 health crisis is going to be with us for some time. We started discussions dealing with our zoning code and some of the issues that need to be discussed as the policy makers of our Village of Greenport. Chapter 88 - Noise is moving forward and looking forward to the discussion at this work session. We asked for input from the Statutory Boards dealing with Article V District Bulk & Parking Regulation 150-12 off Street Parking that LL No.4-1990 included some exemptions. There also needs to be clarifying wording for the height of buildings in all zones. It is time to review our Village of Greenport Code or “playbook”.

Update on November and December work session

01/21/2021- requesting again the responses

12/17/2020 - Please forward the responses from the Planning Board and Zoning Board for us to review to continue the discussion on this topic.

Update from February 2020 Village Board Work Session

Planning Board

In reviewing the video of the Planning Board's meeting December 5, 2019, several members expressed frustration over this section of our Village of Greenport Code. The suggestion was made to write a letter to the Village Board of their concerns. If this has not happened to date, perhaps the Chairman of the Planning Board can meet with our board at the January work session to express their concerns and ideas to us directly.

"Article District Bulk and Parking Regulations <<https://www.ecode360.com/10977691>>

§ 150-12Schedule of regulations. <<https://www.ecode360.com/10977692>>

The following schedules of regulations apply to the area of lots, the heights of buildings, the yards and other open spaces to be provided, off-street parking spaces, minimum floor areas and all other matters contained therein as indicated for the various districts established by this chapter. Additional bulk requirements are specified in § 150-13 <<https://www.ecode360.com/10977697>>, and off-street loading and parking requirements are specified in § 150-16 <<https://www.ecode360.com/10977748>>.

C. <<https://www.ecode360.com/10977695>>

The use, adaptation or change of use of any building within the CR and WC Districts in existence as of January 1, 1991, shall be entirely exempt from any off-street parking requirements as provided in this or in any other Article. This exemption shall apply thenceforth to improved parcels only and shall not apply to unimproved parcels, notwithstanding other provisions to the contrary.

[Added 11-15-1990 by L.L. No. 4-1990]"

§ 150-12Schedule of regulations. <<https://www.ecode360.com/10977692>>

The following schedules of regulations apply to the area of lots, the heights of buildings, the yards and other open spaces to be provided, off-street parking spaces, minimum floor areas and all other matters contained therein as indicated for the various districts established by this chapter. Additional bulk requirements are specified in § 150-13 <<https://www.ecode360.com/10977697>>, and off-street loading and parking requirements are specified in § 150-16 <<https://www.ecode360.com/10977748>>.

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From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Trustee Robins January 2021 Work Session Report

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Work Session Report - Trustee Julia Robins

Fifth Street beach

- Handicap access to bathrooms
- There should be hardscape paths to the bathrooms from the parking lot and from the beach
- mobi mats
- Clear well-placed signage of park rules are needed.
- I do not think we can restrict parking to Village residents
- Southold Town Beach Permits should be used.
- This is a public park for use by all. We should remind people to respect the park and be considerate to all who use it.

Noise Ordinance

- Take the Planning Board out of the approval process for businesses wanting to offer music.
- Create a renewable permit to be issued by the building department for music and entertainment.
- Reduce the decibel level for all types of music to 75 dB. According to the CDC music at concerts and restaurants that are at 85 dB or higher can cause hearing loss over time.
- Additionally, I do not think that the code should be used to deal with residential noise disputes amongst neighbors.
- When residents are having problems with noisy neighbors partying and acting up, they need to call the Southold Town PD to address their complaint.
- Joe Prokop will be providing a draft of the amended law for Board review at the work session and after Board discussion of the changes a new public hearing can be scheduled.

Virtual Meetings

- I continue to advocate for virtual interactive meetings that allow the public to participate and comment online.
- A fully transparent government values the participation of all residents.
- We should be using the technology available to us to make this happen.

Parking Enforcement

- Lex Blum from Park Mobile has offered to make a presentation to the Board via virtual or in person
- This is the mobile app for timed parking that East Hampton is preparing to implement.
- There is no cost to the Village

Parking Code

- Review Payment in Lieu of Parking
 - The fee is set aside on a fund to build moire parking.
- This makes no sense in a Village that has no place to add more parking.
- The Board needs to discuss how to deal with this.

Grandfathered Parking

- Grandfathering of buildings that existed prior to January 1, 1991 may have made sense at a time when the number of cars and visitors to the Village was very different.
- Review the code that allows for grandfathered parking for new owner development of buildings
- Require compliance with the current code upon transfer of ownership

Workforce housing

- There is a housing crisis on the North Fork.
- The cost to purchase has become unaffordable for those who live and work on the North Fork.
- Year-round rentals are disappearing and those that exist are charging very high rents.
- Many business owners are desperately looking for housing for their employees
- Workers are facing housing insecurity due to the unprecedented rise in real estate prices on the North Fork
- I would like to assemble a panel to address this.
- It's time to think outside the box. The survival of the community we love depends on it.

BID Zoom Meeting 1/13/21

Moderated by Richard Vandenburg

Treasurers Report Deborah Pittorino

Deborah provided a Balance Sheet as of January 2021 and a Profit and Loss Comparison for July 1, 2020 to January 1, 2021 She is continuing to work on the FEMA Grant Working on FEMA Grant

SMILE Bill Robins

The Holiday season was a success

Instagram videos of businesses

- Looking to move forward on this project to have businesses do a short video
- Plan to sell advertising opportunity for different businesses to have a place on the BID website
- Businesses than shops and restaurants such as contractors and service providers
- The intern that is working on data entry is working out well.
- They will continue \$20 FB ads for the winter months
- Winterfest organizer Diana Tucci reached out to BID last month trying to determine if there was interest in promoting this event which was originally started Jazz on the Vine, She is not sure if it is viable with winery limitations this year Rich suggests Bill touch base with Diane Tucci about a BID promotion if the event moves forward

PRIDE

Linda Kessler

-Lights continue to have some areas that are not lit She contacted Paul Pallas and the problem has been resolved.

-March 1 the date set for removal of the tree lights Public assembly applications will be submitted for the 5K race and Egg Roll as per schedule in hopes that the events can take place Rich asks about schedule of events

-Nancy Kouris Halloween Village and Holiday Window Decorating Contest and the Scavenger Hunt for the Snow Globes was very successful

-There were 1100 raffle entries for the gift basket The winner of the window decorating contest was Harbor Pets Rich asked Nancy for a report on numbers and success of the Halloween and Holiday events

They will use ticket contact information for a mailing list database.

-Rich suggests thank you in Suffolk Times to businesses that participated in Holiday Events and asks Bill to create

-Upcoming Valentine's Day Nancy Kouris suggests an auction Fundraiser like the one that is being used by the Riverhead Chamber of Commerce.

Ask businesses who didn't contribute for holiday raffle to contribute

SOBO

-Dave Abatelli Reported on the storage and location of the planters for the winter. He said he needs some help from the Village to move them. Dave contacted Paul Pallas who said the Village road Crew will move the planters.

-A Synthetic ice rink was brought up for discussion. Dave will do some research. He said they are best for children but not suitable for hockey or adult skating I

- had discussed this option with Paul Pallas last year and he said the substrate where our ice rink is located would not be level enough for a synthetic rink.

-I was thinking about an area by the at skatepark near miniature railroad

GATE Rich Vandenburg will write a formal request to the Village to install the parklets from May 1 to Oct 31 2021

-I will be requesting a Park Mobile presentation from Lex Blum for our next zoom meeting on Feb 10.

-Workforce housing, I brought up the subject of workforce housing because we are seeing a reduction in year-round rental housing in the Village and on the North Fork as real estate prices continue to increase at a record pace,

-I suggest that this be an agenda item and at the next meeting. It should be a major concern for the BID.

-Agenda for next meeting to include loading zones

Next meeting Feb 10